

MIRAMAR POLICE DEPARTMENT'S WEST DISTRICT STATION



2811 SW 186TH AVENUE, MIRAMAR FL 33029 (WEST OF I-75)

West District Station Volunteer Hours

Various time slots are available!

Responsibilities

- Greet residents
- Answer phone calls
- Take messages for staff and volunteers
- Attend scheduled volunteer meetings
- Represent the Miramar Police Department in a positive manner
- Inform the incoming Receptionist of the day's activities

Qualifications

- Pleasant and excellent customer service skills
- Positive attitude and excellent people skills
- Will be dependable and timely

Time Commitment

- Minimum of 4 hours per shift required
- Shifts available: 8:00 AM. to 12:00 Noon, 12:00 Noon – 4:00 PM, 4:00 PM – 8:00 PM

Training Provided

- Job orientation will be provided by the Miramar Police Department
- Volunteer meetings held at least once each year

PLEASE CONTACT **OONA KIDANE** AT (954) 602-4351 OR BY EMAIL AT okidane@ci.miramar.fl.us

OR VISIT US AT www.pdvolunteer.miramar-fl.gov