



CITY OF MIRAMAR
COMMUNITY SERVICES DEPARTMENT

VENDOR APPLICATION

Event: Community Garage Sale, Craft Fair and Farmers Market

Date: Saturday, March 20, 2010

Time: EVENT 7:00 A.M.-12:00 P.M. SET UP TIME: 5:00 am-6:45am

Location: Forzano Park/Vicki Coceano Youth Center

Address: 2001 Douglas Road

Contact person: _____

Address: _____

City: _____ **Zip:** _____

Telephone:(H) _____ **(W)** _____ **(Other)** _____

of Spaces: _____ **Fee: \$ 25.00 Per Space/\$30.00 Non-Resident**

(Each space is 10 ft wide x 10 ft long)

Deposit: \$ 25.00 Per Vendor (separate check required)

(Example: 1 space = \$25.00 plus \$25.00. deposit, total due \$50.00)

Checks payable to American Cancer Society

Total Amount Enclosed: _____

Description of Items for Sale: _____

Applications may be brought in person Monday-Friday to the Miramar Youth Enrichment Center, 7000 Miramar Parkway between the hours of 2:00 p.m. to 8:00 p.m; the Miramar Town Center, 2300 Civic Center Place, Monday-Thursday 8:00am 5:00p.m.; Fairway Park Monday-Friday from 2:00 p.m. – 8:30 p.m.; or Sunset Lakes Community Center, 2801 SW 186 Avenue Monday-Friday between the hours of 8:00 a.m. – 8:00 p.m. Checks or Money Orders only payable to: **American Cancer Society**. No Cash Payments! **Applications must be received by Friday, March 12th no later than 5:00 p.m.**

I have read, understand and agree to the Community Garage Sale Rules & Regulations.

Participant's Signature

Date

FOR OFFICE USE ONLY:

DATE RECEIVED: _____

RECEIVED BY: _____

AMOUNT RECEIVED: _____

PAYMENT TYPE: _____ CHECK or MONEY ORDER

Community Garage Sale Rules & Regulations

By turning in your application you are agreeing that you have read and understand the following rules & regulations:

- ✓ Vendors must check in at Forzano Park/Vicki Coceano Youth Center by 6:45 a.m. Set up time for Vendors is 5:00 a.m. to 6:45 a.m. The event is scheduled to begin at 7:00 a.m. and conclude at 12:00 p.m.
- ✓ For the safety of our buyers, no vehicle traffic will be allowed in the selling area after 6:30 a.m. Any latecomers will have to carry their belongings to their spaces.
- ✓ Vehicles are not permitted in vendor spaces; you must park your vehicle in the parking lot.
- ✓ Vendors must remain for the entire event. Break down begins at 12:00 p.m.
- ✓ Vendors must provide their own set up. This includes tables & chairs.
- ✓ There is no electric available for vendors. .
- ✓ Vendor spaces are sold per a 10 ft. x 10 ft space, you must stay within the space you purchased or you will be charged accordingly.
- ✓ **Refund Policy: No refunds, rain or shine.** All money transactions must be completed prior to the day of the event.
- ✓ **Deposit:** Deposits must be paid with a separate check (payable to the American Cancer Society). Security checks must be picked up between 12:00-1:30 pm at the sign in table if their area is cleaned & they check out on time. Vendors must have their area cleaned by 1:30 p.m. in order to receive their deposit.
- ✓ **Payment:** Payment for vendor space is due at the time the application is accepted. Checks or money order only. Sorry, no cash will be accepted.
- ✓ Vendors must remove all items that they brought with them. There is no dumpster or trash area available to dump unwanted items.
- ✓ No sale of food or beverages. There will be concessions available.

Attention Vendors

Parking: Each Vendor will receive one (1) parking pass for one vehicle to transport items to your vendor space. Only vehicles with parking pass will be allowed to drive to vendor area.

Unloading/Loading: Set up begins at 6:00 a.m. All vehicles must be removed from the vendor area by 6:45 a.m. Vehicles will not be allowed to re-enter vendor areas for clean up until 12:00 noon.

Clean Up: Begins at 12:00 noon. All vendors must have their area cleared by 1:30 p.m. Deposits will only be returned if your area is cleaned (clear of all items, including garbage) and your area is cleared by 1:30 p.m.